

**BOARD OF COUNTY COMMISSIONER'S  
Minutes**

**APRIL 29, 2013**

Undersheriff Rhett Burnett, Elevate Church, Moore, led the prayer and the Pledge of Allegiance.

The regularly scheduled meeting of the Board of County Commissioners was called to order at 1:00 p.m. this 29<sup>th</sup> day of April 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney James Robertson, Jim Williams, Melinda Duke, Keri Lyles, Denise Ellison, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Joy Hampton, Trent Bourland, Terran Manning, Christine Cartmell, Linda Atkins and Peggy Laizure.

After the reading of the minutes of the regular meeting of April 22, 2013, Rusty Sullivan moved to table the approval of the minutes for further review. Darry Stacy seconded the motion. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

Bid Openings:

1. After opening BID #SHE-1601 – One Year (1) Non-Encumbered Contract for the purchase of Ammunition for the Cleveland County Sheriff's Office, Purchasing Agent Melinda Duke asked Chairman Cleveland if he would table the bids due to so many line items. Rod Cleveland moved, seconded by Rusty Sullivan, to table the bid. The bid term will be from May 9, 2013 through May 8, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

(The bidders, each with properly executed non-collusion affidavits are listed as follows :)

## CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders		GT Distributors, Inc.	PAGE 2
BID:	<b>#SHE-1601</b>	1	
DEPT:	Sheriff's Office		
DATE OPENED:	4-29-13		
<b>List of Individual Items</b>			
One-Year (1) Non-Encumbered Contract for the purchase of Ammunition for the Sheriff's Office Office.			
The bid term will be from May 9, 2013 to May 8, 2014.			
<b>Remington, Golden Saber, Bonded 9mm, 124gr:</b>			
___/Case:		1000	
Brand/Item Number:		Speer 53618	
Cost:		\$424.90	
<b>Remington, FMJ, 9mm 124gr:</b>			
___/Case:		1000	
Brand/Item Number:		Speer 53651	
Cost:		\$203.80	
<b>Remington, Golden Saber, Hollow Point, 38 Special, 130gr:</b>			
___/Case:		1000	
Brand/Item Number:		Speer 53722	
Cost:		\$424.90	
<b>Remington, FMJ, 38 Special, 130gr:</b>			
___/Case:		1000	
Brand/Item Number:		Speer 53733	
Cost:		\$308.60	
Exceptions:		Speer 53722 and Speer 53733 are 125 grain	
Contact Person:		Susan Kim	
Title:		Account Manager	
Address:		2545 Brockton Drive, Suite 100 Austin, TX 78758	
Telephone:		800-252-8310	
Fax:		800-480-5845	
NON-COLLISION AFFIDAVIT:		YES	

2. After opening BID #HWY-1604 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners and upon the recommendation of Assistant Purchasing Agent Keri Lyles, Chairman Cleveland moved, seconded by Darry Stacy, that the bids be accepted and that the awarding and/or rejecting of the bids be tabled until a later date due to so many line items. The bid term will be from May 22, 2013 through September 21, 2013. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

(The bidders, each with properly executed non-collusion affidavits are listed as follows :)

## CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders						
	Fentress Oil Co. Inc.	Hooten Oil Co., Inc.	Jim Johnson Oil Co.	Penley Oil Company	Clark Oil Distributors, Inc.	
BID: #HWY-1604						
DEPT: Commissioner's						
DATE OPENED: 4-29-13	1	2	3	4	5	
						<b>Awarded To:</b>
Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.						Tabled 04-29-13
The bid term will be from May 22, 2013 thru September 21, 2013						
Contact Person:	Brett Johnson	Randy Ritter	John Andrade	Curtis Harris	Donna (or) Jack	
Title:	Sales	Inside Sales	Sales Manager	Acct. Manager	_____	
Address:	901 NW 71 Pl. Oklahoma City, OK 73116	12583 S. Hwy 99 Seminole, OK 74868	PO Box 66 El Reno, OK 73036	2627 W. Reno OKC, OK 73107	P.O. Box 970 Sapulpa, OK 74067	
Telephone Number:	405-843-1833	800-256-4590	405-262-1966	405-235-7553	918-224-3070	
Fax Number;	405-842-8086	405-382-5232	405-262-6368	405-235-7570	918-224-5633	
Mobile:	_____	_____	_____	_____	_____	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	

**Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to award BID #HWY-1599 – One Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners as per bid summary. Ms. Duke said an explanation was given where the low bidder was not chosen. The bid term will be from May 5, 2013 and ending on May 4, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, that the bid be rejected and this item be rebid for BID #SHE-1602 – One Year (1) Non-Encumbered Contract for the purchase of Laptop Computers and Accessories for the Sheriff’s Office, as per the District Attorney’s office due to the only bid having altered the bid terms. The agreement shall be in effect for one (1) year, commencing from May 11, 2013 through May 10, 2014 with the option to re-new up to two (2) years on an annual basis.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to award BID #HD-1603- One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12<sup>th</sup> Avenue, N.E., Norman, Oklahoma, to A-MAYS-ING Lawns at \$20 per hour. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Items of Business:

1. Rusty Sullivan moved, seconded by Darry Stacy, to approve the transfer pursuant to the inter-local agreement of scrap railroad rails and ties from Cleveland County District #3 to the Citizens of Pottawatomie Tribe.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

2. Darry Stacy moved, seconded by Rusty Sullivan, to approve the sale of County owned property – Lots 1, 2, 3, 4 & 5 – Block 35, Original Town of Lexington obtained by the County at the June 2012 Tax Resale to Edwina Locke in the amount of \$4,186.68.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

3. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$40,048.20.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

4. Darry Stacy moved, seconded by Rusty Sullivan, to approve the contract between Cleveland County Board of Commissioners on behalf of Cleveland County District #2 and JPL Construction LLC for the building materials and labor to build a 50’x40’x14’ building and a 70’x100’x20’ building, per County Bid # COM2-1598 in the amount of \$156,360.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

5. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Cleveland County Change Order for the South Parking Lot to decrease the total amount of contract with A-Tech Paving by \$1,078.70. Rod Cleveland said the \$1,078.70 is a deduction from the actual cost because the original specs called for a 2” PVC for the electrical conduit and they were able to use 1” PVC which made an even better fit.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

6. Rusty Sullivan moved, seconded by Darry Stacy, not to approve an Addendum for permit application for Rural Water District.

The vote was: Darry Stacy, yes; Rod Cleveland, no; Rusty Sullivan, yes.  
Motion carried.

7. Darry Stacy moved, seconded by Rusty Sullivan, to approve the surplus and disposal of equipment for the Cleveland County Sheriff’s department that was totaled as follows:

B331-0203 2001 Ford Crown Victoria VIN# 2FABP7BV0BX109199

Undersheriff Rhett Burnett said the car was actually a 2011 model.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

8. Rusty Sullivan moved, seconded by Darry Stacy, to approve the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-4997 - T2A	Copelin’s Office Center	\$ 1,200.00
13-5005 – T2A	Dave’s Small Engine Repair Inc.	\$ 1,000.00
13-5023 – T2A	Splash Sales LLC	\$ 2,000.00

- b. District #2 Warehouse:
  - 13-4995 – T2A Haskell Lemons Const. Co. \$ 23,125.00
  - 13-5024 – T2A Comdata Corp. \$ 1,000.00
  - 13-5025 – T2A New Pig Corporation \$ 750.00
  - 13-5028 – T2A P & K Equipment, Inc. \$ 1,700.00
  - 13-5029 – T2A Fleet Pride \$ 1,700.00
- c. Assessor’s Office:
  - 13-5010 – HR2 CDW Government LLC \$ 1,600.00
- d. County Clerk’s Office:
  - 13-4994 – CFFP2 Norman Stamp & Seal Co. \$ 4,000.00
  - 13-5007 – CFF2 Copelin’s Office Center \$ 1,000.00
- e. Fair Board:
  - 13-5030 – FF2 A.T. & T. Mobility \$ 300.00
- f. Sherriff’s Office:
  - 13-5000 – CFB2 Security Bankcard Center \$ 2,000.00
  - 13-5008 – CFBRE2 Don’s Mobil Lock Shop Inc. \$ 150.00
  - 13-5009 – CFBRE2 United Refrigeration Inc. \$ 300.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

9. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

<u>General Fund</u>	<u>Highway Fund</u>	<u>Sheriff</u>
13-0163 – HR2	13-2427 – T2A	13-3763 – CFBC2
13-0178 – SL2	13-4000 – T2A	13-4103 – CFBRE2
13-0233 – CCJC2	13-4001 – T2A	
13-2903 – CCJC1C	13-4495 – T2A	<u>Fair Board</u>
13-4347 – SA2	13-4584 – T2A	13-0136 – FF2

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

10. Darry Stacy moved, seconded by Rusty Sullivan to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

- a. General Fund \$ 58,003.11
- b. Highway Fund \$ 54,760.81
- c. Health Fund \$ 362,641.85
- d. Sheriff Service Fee Fund \$ 26,980.62
- e. Sheriff Commissary Fund \$ 4,131.83
- f. Sheriff Jail Fund \$ 36.55
- g. Sheriff Property Forfeiture Fund \$ 1,008.00
- h. Sheriff Revolving Fund \$ 25,218.24
- i. SCA 2010 Grant Fund \$ 122.94
- j. Treasurer Certification Fee Fund \$ 12.43
  
- k. S.T.O.P. Violence Against Women Fund \$ 2,706.00
- l. County Clerk Preservation Fund \$ 157,662.00
- m. Fair Board Fund \$ 2,782.71

FY 11/12

- a. General Fund \$ 534.60

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

There was no New Business to come before the Board.

Commissioner’s Comments:

Rusty Sullivan updated everyone regarding the health of retired Commissioner George Skinner, who had been ill, but has stabilized and requested that he be kept in our thoughts.

There were no Public Comments.

There being no further business to come before the Board, Darry Stacy moved, seconded by Rusty Sullivan, that the meeting be adjourned at approximately 1:26 p.m.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

(Clerk’s note: Agenda was posted April 25, 2013 @ 9:58 a.m.)